



"People
helping people
help
themselves"

Michael R. Pence, Governor
State of Indiana

Division of Disability and Rehabilitative Services
402 W. WASHINGTON STREET, P.O. BOX 7083
INDIANAPOLIS, IN 46207-7083
1-800-545-7763

To: Division of Disability and Rehabilitative Services (DDRS), Bureau of Development Disabilities Services (BDDS) Consumers and Stakeholders

From: Cathy Robinson, Director of Bureau of Developmental Disabilities Services

Re: Caregiver Support Services Application Process

Date: June 30, 2016

The Division of Disability and Rehabilitative Services, Bureau of Developmental Disabilities Services (BDDS) would like to announce that Caregiver Support Services funds will be available for the fiscal year 2017 beginning July 1, 2016.

The purpose of Caregiver Support Services is to provide short-term relief for the primary caregiver to the extent state funds are available during fiscal year 2017 (i.e., July 1, 2016 –June 30, 2017). Caregiver Support Services may be approved and accessed to:

- an individual that meets the state definition of Intellectual and Developmental Disabilities level of care **and**
- the primary caregiver selects an eligible provider.
- Please note: Caregiver Support Services will not be available to the primary caregiver if the individual is receiving or begins to receive similar services from any other State or Medicaid funded program.

The Caregiver Support Services is 100 percent state funded and is available on a first-come, first-served basis. Previous applications during fiscal year 2016 for Caregiver Support Services **do not** carry over to fiscal year 2017. A new application must be completed for each fiscal year's Caregiver Support Services funds (July 1 through June 30). Any pending applications for Caregiver Support Services will be voided the last week of June and a new application must be submitted on or after July 1 for Caregiver Support Services beginning after July 1, 2016. Individuals that received services during the previous fiscal year are not guaranteed continued services and will be required to complete the application process on or after July 1, 2016.





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The initial Caregiver Support Services budgets will be approved in the amount of \$500 for each eligible individual regardless of the number of eligible individuals residing in the residence. Upon exhaustion of funding, subsequent budgets may be requested by the individual's Caregiver Support Services provider and will be reviewed on a case-by-case basis. Any new budget is dependent upon available funds.

Applications may be made online, by mail or in-person.

To apply online, you will need to access the following DDRS Web page:

<https://ddrsprovider.fssa.in.gov/BDDS/ConsumerInfo/CaregiverSupportRequest.aspx>.

OR you may call the BDDS District Office and request an application be sent to you.

OR you may apply in-person at the BDDS district office.

Interested applicants are encouraged to contact the respective [District Office](#) for your county of residence for more details.

